



JOB OPPORTUNITY

Job Title: Youth Care Officers
Organization: Watoto Child Care Ministry
Duty Station: Watoto Homes.

www.watoto.com

ORGANISATION BACKGROUND

Watoto Child Care Ministries is a ministry of Watoto Church that rescues vulnerable children and restores dignity to them by providing holistically for their physical, spiritual and emotional needs. Watoto has operations in Kampala, Wakiso, Mpigi and Gulu. Watoto is seeking for dynamic, passionate and qualified persons to fill the following position.

Watoto is seeking to recruit a **Youth Care Officer** to provide guidance to Watoto Youth towards Christ like character and independence.

KEY DUTIES AND RESPONSIBILITIES (BUT NOT LIMITED TO;)

- To monitor personal development and pay keen attention to any social, physical and psychological changes that may need counselling and assist in addressing any personal and social problems.
- To initiate and implement weekend/holiday activity programmes like recreational and educational activities to aid in developing social skills.
- To develop a clear assessment and path of each youth's skills, abilities, future prospects and aspirations to enable appropriate career guidance.
- To monitor and follow up youth progress through regular monthly visits to their training centers, schools or tertiary institutions.
- To keep updated with available vocational training, educational and job opportunities and encourage the youth to take initiatives in researching career opportunities.
- Maintain an updated asset register for transition homes
- To make requisitions for operational funds, provide accountability and participate in preparation of budget and work plans.
- To guide the youths in the transition homes in making rules and regulations to manage the households by themselves and ensure that they receive all necessary supplies on time.
- To assist the village manager and mothers in identifying teenagers for admission into the transition homes, ensure that they have adequate preparations for life and help those newly admitted to adjust to their new home.
- To coordinate with Child Welfare to link the youth with known relatives or next of kin.

QUALIFICATIONS, SKILLS AND EXPERIENCE.

- The applicant for the role should have a minimum of a diploma in social work or other social sciences related courses.
- A proven track record of at least 2 years' experience in a reputable organisation working with children or youths.
- The applicant should be able to demonstrate physical, emotional and spiritual ability to handle the youth and work in a team.
- Good oral and written communication skills.

How to Apply:

All suitably qualified and interested candidates should send one merged PDF with a cover letter, academic documents and CV (not more than 6 pages, less than 20MB) a **Pastor's recommendation letter** to careers@watotochurch.com (Subject Line: Youth Care Officer -First Name, Last Name) not later than 11th November 2018.

ONLY SUCCESSFUL APPLICANTS WILL BE SHORTLISTED AND CONTACTED FOR INTERVIEWS.

RESCUE RAISE REBUILD

30 OCT 2018

Dalire

KAMPALA



JOB OPPORTUNITY

Job Title: Youth Care Coordinators
Organization: Watoto Child Care Ministry
Duty Station: Watoto Homes.



ORGANISATION BACKGROUND

Watoto Child Care Ministries is a ministry of Watoto Church that rescues vulnerable children and restores dignity to them by providing holistically for their physical, spiritual and emotional needs. Watoto has operations in Kampala, Wakiso, Mpigi and Gulu. Watoto is seeking for dynamic, passionate and qualified persons to fill the following position.

Watoto is seeking to recruit a **Youth Care Coordinator** to provide administrative affairs of all transition homes on the Watoto village and provide leadership to the Youth Care Officers.

KEY DUTIES AND RESPONSIBILITIES (BUT NOT LIMITED TO;)

- To liaise with the Village Management on behalf of youth care officers on the youth's needs and ensure that transition homes maintenance requests are communicated in time.
- To conduct employee performance reviews and ensure to monitor, train and mentor the youth care officers on personal and leadership development.
- To schedule and monitor the youth officers annual leave program and monitoring the youth related activities as per the work plan agreed with the Village manager and youth care officers.
- To sensitise the youth care officers on child protection policies, homes polices and other polices and guide them to follow the policy in dispensing their duties.
- To seek opportunities for apprenticeship and engage with collaborating networks to seek job opportunities for the youth.
- To assist in developing a budget for the youth homes and in monitoring and evaluating the budget expenditures.
- To educate and guide the youth and youth care officers on healthy living and assist in maintaining the health and safety standards in transition homes.
- To handle all reported disciplinary cases effectively and support in other disciplinary processes in accordance to the HR disciplinary procedures.
- To guide the youth care officers in the implementation of applicable policies and activities.

QUALIFICATIONS, SKILLS AND EXPERIENCE.

- The applicant for the role should have a minimum of a Bachelor's degree in Social Work, Social science (psychology, counselling,) and other related courses.
- A proven track record of at least 3 years working experience in a vibrant organisation with at least 1 of those years at leadership/administration level.
- The applicant should be able to demonstrate physical, emotional and spiritual ability to handle the youth and work in a team.
- Good oral, written and leadership communication skills.

How to Apply:

All suitably qualified and interested candidates should send one merged PDF with a cover letter, academic documents and CV (not more than 6 pages, less than 20MB) a **Pastor's recommendation letter** to **careers@watotochurch.com** (Subject Line: **Youth Care Officer Coordinator** -First Name, Last Name) not later than 11th November 2018.

ONLY SUCCESSFUL APPLICANTS WILL BE SHORTLISTED AND CONTACTED FOR INTERVIEWS.

